

Information Pack

Program Management Adviser

Consultant Title: Program Management Adviser (PMA)

Position Type: Short-Term Position, International

Term: Full-time, approximately for 4 months (till 15 November 2024).

Location: Jakarta, with occasional travel to other provinces

Estimated start date: 15 July 2024.

Reporting: Ministry of Agriculture & PRISMA (Chief Technical Officer)

Background

The Australia-Indonesia Partnership for Promoting Rural Incomes through Support for Markets in Agriculture (PRISMA) is a development partnership between the Government of Australia (Department of Foreign Affairs and Trade, DFAT) and the Government of Indonesia (Bappenas). The multi-year development partnership aims to accelerate poverty reduction through promoting inclusive economic growth. The program works with partners to help spur growth along the value chain by reducing constraints and barriers to farmer productivity, performance, and market access.

PRISMA also supports the Ministry of Agriculture (MoA) in increasing the production and productivity of food commodities to meet domestic needs. The MoA has set a target of creating an advanced, independent, and modern agriculture to achieve Indonesia's 2020-2024 vision. To achieve this goal, the MoA has been implementing programs, maintaining national and international cooperations, and conducting bureaucratic reforms. The ministry is currently seeking a Program Management Adviser to assist the Minister of Agriculture in integrated program management.

PRISMA will assist the ministry to procure the resource person and manage on day-to-day basis.

Purpose

The Program Management Adviser role has been established to spearhead efforts to achieve overall program acceleration, optimisation, and innovation. The adviser will also focus on ensuring financial feasibility, securing funding, fostering international cooperation, and providing comprehensive support for the program.

Scope of work

1. Provide advisory support to the Minister in implementing his policy and guidance to all initiatives under him. This will include, among others, reviewing the effectiveness of policy and programs across agricultural sectors.
2. Assist the Minister to review the delivery capabilities of the ministry and recommend him to take corrective actions.

3. Assist in coordinating and managing various initiatives under the ministry. This includes, among other things, reviewing and formulating the delivery mechanism of all cooperating agencies and programs.
4. Support the Minister in assessing risks, resource allocations, and optimising the ministry's physical infrastructure and resources to deliver current and future programs.
5. Assist in assessing long-term resource needs and support in developing strategic resource planning.
6. At the direction of the Minister, accompany the Minister and senior personnel from cooperating agencies and international missions and assist in identifying ways to enhance cooperation initiatives.
7. Help the minister and senior staff identify expertise needs across different disciplines, assist in mobilising them, and facilitate effective cooperation to optimise, innovate, accelerate, and scale multidisciplinary initiatives within the sector.
8. At the direction of the Minister, assist in formulating alternate scenarios and action plans for achieving short—and long-term goals.
9. At the Minister's direction, provide advisory support for integrated program management to senior and expert staff, specialists, and cooperating partners. This includes team leadership directed towards program and production acceleration, optimisation, innovation, achieving feasibility and sustainability, mobilising funding, and fostering international cooperation and support.

Requirements

1. Proven track record in forming and accelerating cross-discipline and cross-sectoral programmes in Indonesia, preferably in agriculture and other production sectors.
2. Familiarity with coordinating activities of public sector programmes, state-owned/public enterprises, Public-Private Partnerships, local governments, cooperative units, and communities in diverse, fast-evolving localised programmes up to large scales.
3. Strong experience and ability to drive rapid transition through policy action plans, particularly for initiatives transitioning rapidly from short-term imperatives to sustained achievement of long-term national goals.
4. Excellent skills and ability in building responsive and rapidly productive partnerships between senior Government officials, agencies, and international bilateral and multilateral cooperation partners and centres of excellence and assisting these to productively engage with programme participants for maximum impact.
5. Experience and familiarity in the identification, mobilisation, and coordination of the wide range of public funding channels, inter-government funding, external assistance, official lending, private sector funds, and other means to initiate growth and transition to self-sustaining economic activities with broad community participation and income benefits.

6. Familiarity with the context of Indonesia and challenges in the agriculture sector in Indonesia or in related contexts.
7. Proven experience in program management, preferably in a similar field.
8. Strong analytical and strategic planning skills.
9. Demonstrated ability to secure funding and manage financial aspects of large programs.
10. Excellent communication and interpersonal skills, with the ability to work in a multicultural environment.
11. Willingness to travel frequently within Indonesia and occasionally internationally.
12. Strong writing and verbal skills in Bahasa and English.

Reporting

The Program Management Adviser will report directly to the Minister for technical activities. He or she will report to the Chief Technical Officer (CTO), PRISMA, for administrative purposes.

Application Process

Please refer to the link for detailed information on how to apply: **[PRISMA – Program Management Adviser \(Internation Consultant position\)](#)**

Interested candidates are invited to submit their application, including a CV and cover letter, detailing their qualifications and experience relevant to this role to recruitment@aip-prisma.or.id

This application closes on Saturday, 6 July 2024.

Women and people with disability are encouraged to apply.